

**CITY OF FORSYTH  
REGULAR MEETING MINUTES OF December 15, 2025  
STATE OF MONTANA**

Mayor Dennis Kopitzke called the meeting to order at 7:00 p.m.; officials in attendance were; Council Members Doug Roberts and Sam Beyl, City Clerk/ Treasurer Sandra Donley and Water/ Wastewater Director -Code Enforcement Officer Taylor Hallman. Excused from attending were Council Member Chris Purkett, Ethan Bell, Public Works Director Richard Thompson, Pool Manager Jason Forberg Undersheriff Scott McDermott and Attorney Jeff Weldon.

**PUBLIC COMMENT:** None

**PUBLIC HEARING(S):** None

**REVIEW – REVISE AGENDA:** None

**CONSENT AGENDA:**

Mayor Kopitzke presented the consent agenda for approval:

Council Member Roberts made a motion to approve the consent agenda, which included claim numbers 24620-24669 in the amount of \$698,235.84 and check numbers 23238–23266 in the amount of \$387,461.50 for prior approved claims. The motion to approve the consent agenda was seconded by Council Member Beyl. Due to not having a quorum at the meeting, City Clerk Donley took email roll which is attached; the motion carried 3-0.

**CITIZENS:**

**Unfinished Business:** None

**New Business:** None

**DEPARTMENT HEAD REPORTS:** City Clerk/Treasurer Sandy Donley and Water/Wastewater Director/ Code Enforcement Officer Taylor Hallman gave verbal and had written reports. Public Works Director Thompson and Pool Manager Jason Forberg had a written report included in the packet.

**City Clerk/Treasurer:** City Clerk Donley went over her report and stated the permission she had been given to change set aside fund “water tank construction” to “water project construction” needed to be done by resolution which she would have ready at the January 2026 meeting.

**Water/Wastewater:** Water/Wastewater Director Hallman reported the water department had been busy doing maintenance and asked if anyone had questions.

**Code Enforcement:** Code Enforcement Officer Hallman stated there wasn’t much to update.

**OLD BUSINESS:**

**Levee (Dike) Update:**

1. Levee SID- Nathan Bilyeu: Mr. Bilyeu gave a presentation on the steps that need to be taken to put a SID in place. The council will revisit this item when there is a quorum.

**Water Project Update:**

1. HDR Presentation-Garrett Pallo: Mr. Pallo gave an in-depth presentation on the intake and different options the city may have. The city has funding for the study and if approved should be done in 2026.

**Ace Electric Pay Application #6 (Water Treatment Plant):**

Council Member Roberts made a motion to approve Ace Electric pay application #6; the motion was seconded by Council Member Beyl. Due to not having a quorum at the meeting, City Clerk Donley took email roll which is attached; the motion carried 3-0.

**Parking Code 9-5-6:** This item will be put on the agenda for January 12, 2026 for discussion.

**NEW BUSINESS:** None

**REPORTS:**

City Judge Egeland: None

City Council: None

Mayor: Mayor Kopitzke presented his report and asked if there were any questions

City Attorney: None

**COUNCIL COMMITTEES/COMMISSIONS:** None

**NEXT MEETING DATE:** January 12, 2026 at 7:00 p.m.

**Public Comment:** Mayor Kopitzke asked for public comment after each topic, if comments are made; those comments are recorded as part of the official minutes.

**Agenda Items for the Next Meeting:** Committee Assignments, HDR Report, Water Project Update, Levee Update, Parking Code 9-5-6 and SID.

With no other business to discuss, Mayor Kopitzke adjourned the meeting at 8:24 p.m.

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Mayor Dennis Kopitzke

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City Clerk Sandra Donley

Attached: Email votes for motions.

## **Forsyth City Clerk**

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**From:** Eugene & Samantha Beyl <e.beyl@att.net>  
**Sent:** Tuesday, December 16, 2025 3:47 PM  
**To:** Forsyth City Clerk  
**Subject:** Re: Voting on agenda items for 12-15-2025 council meeting

Yes to both.

Sam

Sent from AT&T Yahoo Mail for iPhone

On Tuesday, December 16, 2025, 6:58 AM, Forsyth City Clerk <forsythcityclerk@rangeweb.net> wrote:

Good Morning,

We did not have a quorum at last night's meeting on 12-15-2025, but we had two (2) items that had motions with seconds that I would like to get votes for.


1. The consent agenda which included claims: 24620-24469 in the amount of \$698,235.84 and checks: 23238-23266 in the amount of \$387,461.50. Council Member Roberts made a motion to approve and the motion was seconded by Council Member Beyl.

2. The Ace Electric Pay App #6 (Water Treatment Plant): Council Member Roberts made a motion to approve payment of pay app #6 for Ace Electric. The motion was seconded by Council Member Beyl.

Please email me back with a vote for motion #1 and #2.

## Forsyth City Clerk

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 **From:** Ethan Bell <ethan.f.bell@gmail.com>  
**Sent:** Tuesday, December 16, 2025 1:10 PM  
**To:** Forsyth City Clerk  
**Subject:** Re: Voting on agenda items for 12-15-2025 council meeting

I vote yes to both

On Tue, Dec 16, 2025 at 06:58 Forsyth City Clerk <[forsythcityclerk@rangeweb.net](mailto:forsythcityclerk@rangeweb.net)> wrote:  
Good Morning,

We did not have a quorum at last night's meeting on 12-15-2025, but we had two (2) items that had motions with seconds that I would like to get votes for.


1. The consent agenda which included claims: 24620-24469 in the amount of \$698,235.84 and checks: 23238-23266 in the amount of \$387,461.50.

 Council Member Roberts made a motion to approve and the motion was seconded by Council Member Beyl.

2. The Ace Electric Pay App #6 (Water Treatment Plant): Council Member Roberts made a motion to approve payment of pay app #6 for Ace Electric. The motion was seconded by Council Member Beyl.

Please email me back with a vote for motion #1 and #2.

Thank you!

 Sandy Donley  
City Clerk/Treasurer

## Forsyth City Clerk

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**From:** Chris Purkett <chris.purkett@gmail.com>  
**Sent:** Tuesday, December 16, 2025 1:16 PM  
**To:** Forsyth City Clerk  
**Subject:** Re: Voting on agenda items for 12-15-2025 council meeting

I vote YES on both items listed above.

Chris

On Tue, Dec 16, 2025 at 6:58 AM Forsyth City Clerk <[forsythcityclerk@rangeweb.net](mailto:forsythcityclerk@rangeweb.net)> wrote:  
Good Morning,

We did not have a quorum at last night's meeting on 12-15-2025, but we had two (2) items that had motions with seconds that I would like to get votes for.

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Please email me back with a vote for motion #1 and #2.

Thank you!

Sandy Donley